

NORTH EAST TOWNSHIP SUPERVISORS
MEETING
MONDAY, JANUARY 19, 2026
9:00 AM

Chairman Russ LaFuria called the meeting to order with the Pledge of Allegiance. Also in attendance were Supervisors August Neff and Fredrick Shunk, Attorney Tim Wachter, and Secretary Erica Carlstrom.

Chairman LaFuria asked for public comments or concerns, William Shunk has asked for a letter of recommendation from the Supervisors for the PSATS scholarship he would like to apply for. A motion was received from Russ LaFuria to provide William with the needed recommendation letter with the second motion from August Neff. All in favor. A motion from August Neff the second from Fredrick Shunk approved the minutes of the January 5th, 2026 meeting as presented and passed by unanimous vote. Bills were presented for January 1st – January 18th, 2026 for approval and payment as follows:

General Fund Checks	#4455-4487	\$	93,284.80
General Fund Debits	Ach's	\$	755.54
Water Fund Checks	#3349-3359	\$	16,571.82
Sewer Fund Checks	#3087-3096	\$	31,306.82

Total approved by a motion from Fredrick Shunk and the second from August Neff was \$141,918.98 and passed by unanimous vote.

Correspondence:

A request was received by the American Legion Post to hold their annual Memorial Day Parade to be held on Monday May 25th, 2026. The parade route will be the same as previous years. The American Legion has submitted the required insurance paperwork. A motion from August Neff to approve the event was received with a second motion from Russ LaFuria. All in favor.

The National Grape Co-Op has requested the use of the meeting room on Thursday January 29th at 6:30pm for their meeting. August Neff made a motion to approve the request allowing them to use the room. Fredrick Shunk made the second motion. Passed by unanimous vote.

Old Business: None

New Business:

A motion from August Neff to approve and sign the resolution to appropriate County Aid monies to the Township. Russ LaFuria made the second motion approving the signing of the county's resolution. All in favor.

Township Tax Collector Penny Luke is asking the Supervisors to pass a resolution that would increase the fee for duplicate bills and the tax certificate fee. The cost for a duplicate bill will be \$10 and for the tax certificate \$20. This would allow Penny to mirror North East Borough's ordinance in anticipation of her collecting taxes for both the Township and Borough. Solicitor Tim Wachter stated this would have to be done as an amendment to North East Townships current ordinance. The amendment would be to Part II Chapter 290 which pertains to taxation, providing for the issuance of tax certificates by the tax collector and authorizing the tax collector to charge a fee for the provision of a tax certificate. A motion from Fredrick Shunk to advertise the ordinance amendment for consideration at the February 2nd meeting was made. Supervisor Russ LaFuria made the second motion approving. Township Solicitor Tim Wachter will do the paperwork for the amendment. All in favor.

Penny Luke asked the Supervisors if they had time to review the agreement that the Borough had sent over for the Joint Tax Collection. North East Borough had no one on the ballot in the November election for Tax Collector so they asked if Penny would be willing to collect for both the Township and Borough. Tim Wachter made a few edits to the agreement, but otherwise stated the Supervisors could sign if they agreed with the terms. A copy of the agreement will be provided to Erie County Board of Elections with correspondence from the Township indicating that the agreement shall terminate on December 31st, 2029. Fredrick Shunk made a motion to approve and sign The Joint Tax Collection Agreement with August Neff making the second motion. Passed by unanimous vote.

A motion from Fredrick Shunk to amend the agenda to include item #3 under new business. The second motion was received from August Neff. All in favor.

Zoning Administrator Jay Jobczynski is seeking approval for placing an ad in the Erie Times News for the 45-day review period for SALDO. August Neff made a motion approving the advertising with a second motion from Fredrick Shunk. Passed by unanimous vote.

After announcements, a motion to adjourn was received from August Neff at 9:15 am. Meeting adjourned.

Respectfully submitted,

Erica Carlstrom, Secretary